



## MS4 Construction Inspection Form Permit No. MN400212

**Instructions:** EHS staff completes and documents inspections at construction projects disturbing more than 1 acre at various phases of construction to comply with the provisions of the MS4 SWPPP and the University's [Stormwater Compliance Procedure](#). Inspection documentation is maintained by EHS staff. For any answer indicated as "No", indicate specific finding, corrective action(s) required, along with the date, time, and person(s) notified of actions required.

### Part A. Inspection Details

Project Name:	Project Number:
Date and time of inspection:	Name of inspector: Others present:
Inspection Type: <input type="checkbox"/> Pre-Disturbance Inspection <input type="checkbox"/> Complaint/Reinspection <input type="checkbox"/> General Inspection <input type="checkbox"/> Post-Construction Inspection <input type="checkbox"/> Other:	Weather at time of inspection:

### Part B. On-Site Documentation

Review SWPPP documentation at the Project Site and answer the following questions.	Finding/Corrective Action Required	Notified
1. Is the SWPPP on-site and available? <input type="checkbox"/> Yes <input type="checkbox"/> No		
2. Does the SWPPP reflect current site conditions? <input type="checkbox"/> Yes <input type="checkbox"/> No		
3. Is rain gauge installed on-site? <input type="checkbox"/> Yes <input type="checkbox"/> No		
4. Is the weather log being maintained and current? <input type="checkbox"/> Yes <input type="checkbox"/> No		
5. Is the permit Coverage Card posted at the Project site? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6. Is inspection documentation available? <input type="checkbox"/> Yes <input type="checkbox"/> No		
7. Are inspection documents compliant? <input type="checkbox"/> Yes <input type="checkbox"/> No		
8. Are inspections being completed timely? <input type="checkbox"/> Yes <input type="checkbox"/> No		

### Part C. Perimeter Controls

Review all perimeter controls at the Project site for proper installation, maintenance and functionality, and answer the following questions.	Finding/Corrective Action Required	Notified
1. Are all appropriate perimeter control devices installed and indicated on SWPPP map? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
2. Is perimeter control for all down-gradient perimeters maintained and functioning properly? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
3. Is perimeter control trenched-in where appropriate? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		



4. Is vehicle tracking prevention at all site exits maintained and functioning properly?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
5. Is tracked sediment removed within 24 hours?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
6. No discharges were observed during this inspection: sediment, water, or otherwise?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
7. Is a 50 foot natural buffer being maintained from all surface waters?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
8. Have all ditches been stabilized 200' back from point of discharge within 24 hours? (Not mulch)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
9. Has any ditch or other bank erosion been observed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
10. Is there any visible dust, other visible airborne pollutants or odors leaving the site?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
11. Are there any perimeter controls that are in place but which are no longer needed/not in use?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		

#### Part D. Inlets, Catch Basins and Culverts

Review all inlets, catch basins and culverts at the Project site for proper installation, maintenance and functionality and answer the following questions.		Finding/Corrective Action Required	Notified
1. Are all appropriate inlet protection devices installed and indicated on SWPPP map?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
2. Project site: Are inlet protection devices on all inlets, catch basins and culverts maintained and functioning properly?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
3. Adjacent/downgradient: Are inlet protection devices on all inlets, catch basins and culverts maintained and functioning properly?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
4. Are there any inlet protection devices that are in place but which are no longer needed/not in use?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		

#### Part E. Site Stabilization, Grading and Stockpiles

Review all non-vegetated areas, including stockpiles, at the Project site and answer the following questions.		Finding/Corrective Action Required	Notified
1. Is the topsoil on this project being preserved?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
2. Do all stockpiles have perimeter control?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
3. Has soil stabilization been installed where no construction activity for 14 days? (7 days or as soon as possible, where applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
4. Has the need to disturb steep slopes been minimized?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
5. Are all previously stabilized areas maintaining 90% ground cover?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
6. Is construction at site completed, and site is at least 75% vegetated and otherwise 'stabilized'?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

**Part F. Infiltration Areas and Sedimentation Basins**

Section N/A

Review any infiltration areas and sedimentation basins at the Project site and answer the following questions <u>or</u> check the box to the right if there are no infiltration areas or sedimentation basins at the site.		Finding/Corrective Action Required	Notified
1. Are infiltration areas indicated on SWPPP map?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
2. Are all infiltration areas staked and marked to avoid compaction?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
3. Are all infiltration areas maintained and functioning properly?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
4. Do all infiltration areas have a pretreatment device installed, in place and functioning?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
5. Are sedimentation basin(s) indicated on SWPPP map?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
6. Do pipe outlets have energy dissipation?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
7. Is a chemical control system in place in a Project sedimentation basin?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
8. Will a Project sedimentation basin be utilized as a permanent stormwater management system at project completion?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
9. If there is a discharge from the sedimentation basin, is the water clear, free from floating debris, sheen and foam, and free of odor?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		

**Part G. Concrete Washout Areas**

Section N/A

Review any concrete washout areas at the Project site, and either answer the following questions <u>or</u> check the box to the right if there are no concrete washout areas at the project site.		Finding/Corrective Action Required	Notified
1. Are concrete washout areas indicated on SWPPP map?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
2. Is the concrete washout area completely contained?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
3. Is the concrete washout area marked with a sign?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
4. All concrete washing on Project site is occurring at any designated washout?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		

**Part H. Hazardous and Solid Wastes**

Review waste management practices at the project site.		Finding/Corrective Action Required	Notified
1. Are all materials that can leach pollutants under cover?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
2. Is there any evidence of runoff or drainage from solid waste containers?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
3. Has access been restricted to onsite hazardous materials?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
4. Does on-site fueling only occur in a contained area?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
5. Is all site litter and debris being collected for proper management off-site?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		