



Monthly and Annual Tank and Container Inspection Form UMM-Heating Plant

Month, Year:

Instructions: This form is specific to the operational area noted above. Complete this inspection form monthly for each regulated tank or container in the operational area at the Facility for proper operation, damage, leaks and suitability for continued service. Regulated tanks that has a capacity of more than 55 gallons, including above-ground and under-ground storage tanks used for any chemical; bulk and waste oil containers; and grease dumpsters. Forward completed checklists monthly to campus EHS staff; EHS staff maintains inspection documentation onsite for 3 years (10 years for USTs) from the date of the inspection.

Date and time of inspection:	Name of inspector:
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Part A. Tank /Container Visual Check

Review all containers and tanks, piping and associated equipment and indicate whether the following criteria are met. Indicate "Yes", "No" or "N/A" for each item. For any answer indicated as "No", indicate specific finding, corrective action(s) required, along with the date, time and person(s) notified of actions required.	Monthly	Annual							
	UST003 Fuel Oil Tank (30,000)	HP001 (BHPU-1) Biomass Ram Hydraulic Oil (90)	HP002 (THPU-1) Biomass Ram Hydraulic Oil (90)	Other:	Other:				
1. Labels and signage for tank/container area in place, legible and accurate (USTs must be color-coded).									
2. Exterior of tank or container/s, including paint and coatings, is in good condition, with no evidence of leaking around the tank/container, concrete pad or ground.									
3. Tank openings are properly sealed and vents are clear of obstructions.									
4. Above-ground piping, valves, pumps, tank sensors and associated equipment are in good condition with no evidence of leaking.									
5. Below-ground piping, valves, pumps, tank sensors and associated equipment are in good condition with no evidence of leaking.									
6. Dispenser and pump area, including hose, swivels, nozzle & breakaway (if present) are in good condition and with no evidence of leaking.									
7. Level gauge/sight glass (if present) is readable and in good condition.									
8. Foundations and supports are structurally sound, free from corrosion and other damage, and in good condition.									
9. Grounding straps, wires and sensors are secure, free from corrosion and other damage and in good condition.									
10. Individual containers are closed, labeled and completely in containment area.									
11. Individual containers do not have any noticeable container distortions, buckling, denting or bulging evident.									

Part B. Containment Areas and Release Detection Equipment

Review containment areas associated with containers and indicate whether the following criteria are met. Indicate "Yes", "No" or "N/A" for each item. For any answer indicated as "No", indicate specific finding, corrective action(s) required, along with the date, time and person(s) notified of actions required.	Monthly	Annual						
	UST003 Fuel Oil Tank (30,000)	HP001 (BHPU-1) Biomass Ram Hydraulic Oil (90)	HP002 (THPU-1) Biomass Ram Hydraulic Oil (90)	Other:	Other:			
1. Containment area is dry or has a minimal level of standing water.								
2. There is no evidence of release or regulated substance in containment area or interstitial space between tanks (check pop-up sensor).								
3. Drain valves are secured in closed position and have no debris or fire hazard present. All valves in tank system function properly.								
4. Containment structures are in good condition and free from cracks, chipping or other damage, and in good condition.								
5. For tank equipped with leak detection, overfill or gauging equipment installed, system is functioning properly.								
6. For underground tank, tank sump and spill bucket (fill line) does not have evidence of free product, water and debris.								

Part C. Safety Precautions & General Conditions

Review containment areas associated with containers and tanks and indicate whether the following criteria are met. Indicate "Yes", "No" or "N/A" for each item. For any answer indicated as "No", indicate specific finding, corrective action(s) required, along with the date, time and person(s) notified of actions required.	Monthly	Annual						
	UST003 Fuel Oil Tank (30,000)	HP001 (BHPU-1) Biomass Ram Hydraulic Oil (90)	HP002 (THPU-1) Biomass Ram Hydraulic Oil (90)	Other:	Other:			
1. Safety equipment is in place and operative. Fire extinguishers in place.								
2. Tank system secured to prevent vandalism and unauthorized use.								
3. Spill response supply at each location is adequate to respond to spill at that location.								
4. There are no other conditions that should be addressed for continued safe operation or that may affect the site SPCC plan.								
5. Information on site map & list is complete and accurate.								
Findings/Comments:								